# i. Basic Details of the Stock Broker:

Stock Broker Name	Registration Number	Registered Address	Branch Address	Contact Number	Email ID
FOCUS STOCK BROKER S LTD	1. INZ000288836 2. IN-DP-701-2022	1C/13 Rajnigandha Building, New Rohtak Road, New Delhi 110005	1C/13 Rajnigandha Building, New Rohtak Road, New Delhi 110005	011-28711080 011-41925330 011-41925331	contact@niveshak.com

## **Escalation Matrix:**

Details of	Contact Person	Address	Contact No.	Email ID
Customer Care	Mr. Saurabh	1C/13 Rajnigandha Building, New Rohtak Road, New Delhi 110005	011-28711878 011-41925331	sachin8860028876@gmail.com
Head of Customer Care	Mr. Tarun Taneja	1C/13 Rajnigandha Building, New Rohtak Road, New Delhi 110005	011-41925330 011-28711723	taruntaneja216@gmail.com
Compliance Officer	Mr. Ramesh Kumar	1C/13 Rajnigandha Building, New Rohtak Road, New Delhi 110005	011-28714145	rkumar623@gmail.com
Director	Mr. Siddhant Mantry	1C/13 Rajnigandha Building, New Rohtak Road, New Delhi 110005	011-28711080	siddhant.mantry@gmail.com

#### ii. Names and Contact Details of all Key Managerial Personnel including Compliance Officer:

S.no.	Name of the Individual	Designation	Mobile Number	Email ID
1	Mr. Siddhant Mantry	Managing Director	9654406688	siddhant.mantry@gmail.com
2	Mr. Anil Kumar Mantry	Director	9311225111	anil.mantry@yahoo.com
3	Mrs. Babita Mantry	Director	9868455077	babitamantry2017@gmail.com
4	Ms. Ramesh Kumar	Company Secretary	9873941740	rkumar623@gmail.com

### iii. Step by step procedure for opening an account, filing a complaint on designated email ID, and finding out the status of complaint



### Filing and tracking a Complaint on Designated Email ID



- Clients are required to mail their complaints at <a href="mailto:focusgrev@yahoo.com">focusgrev@yahoo.com</a>
- Clients can track their complaints at the mail ID focusgrev@yahoo.com
- In absence of response/complaint not addressed to your satisfaction, you may lodge a complaint with SEBI at SCORES (https://scores.gov.in/scores/Welcome.html) or Exchange at NICEPLUS, e complaint Investors Portal, Investor Grievance RedressalSystem (IGRS).
- Please quote your Service Ticket/Complaint Ref No. while raising your complaint at SEBI SCORES/Exchange portal.

### iv. Details of Authorized Persons (APs)

#### **Details of Authorized Persons**

	List Of Authorised Persons (AP)									
Sr.No	Authorised Person's Name Code (Exchange wise)	Constitut ion	Status	Registered Address			ddress	Terminal Details (Exchange Wise)		
		(Exchange		(Approved / Cancelled )	Add	City	State	Pin code	Terminal Allotted (Y/N)	No. of Terminals
1	NIL									

List of Authorised Persons (AP) Cancelled by Members on Account of Disciplinary Reasons								
Sr. No.	Authorised Person's Name	Status	Authorised Person Cancellation Details					
			Date	Reason				
1	NIL							